

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> April 19, 2022	<b>PREPARED BY:</b> Robert B. Mendez, Program Manager
<b>Meeting Date Requested:</b> April 26, 2022	<b>PRESENTED BY:</b> Craig Erdman, PE, Director/County Engineer
<b>ITEM:</b> (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
<b>SUBJECT:</b> 2022 Award of Supply, Delivery and Metered Application of 30% Magnesium Chloride-Small Works Roster	
<b>FISCAL IMPACT:</b> The materials to be purchased are 100% funded through the 2022 County Road's budget. Planned quantity of 700 tons of Supply, Delivery, and Metered Application of 30% MgCl is estimated to cost \$127,190.00. Funds are budgeted in County Roads lines 5423410 and 5423420.	
<p><b>BACKGROUND:</b></p> <p>Franklin County applies magnesium chloride to portions of its gravel road system in order to stabilize the road base.</p> <p>The amount typically spent on this work meets the requirements for award as a small works contract in accordance with RCW 39.04.155.</p> <p>In accordance with Franklin County purchasing policy (Resolution 2014-434), the Public Works Department contacted vendors on the MRSC small works roster for Franklin County by email in order to obtain quotations for the supply, delivery, and metered application of a 30% magnesium chloride solution. Over one hundred vendors (more than the five vendors required for the small works process) were contacted. Of all the vendors contacted, two (2) returned a quote, which is summarized in the attached bid summary.</p> <p>The bidders were all supplied the same specifications and estimated quantities. All bidders are required to provide a metered application. Application is expected in mid to late May, weather permitting.</p> <p>The lowest bid obtained was from EnviroTech Services Inc., of Greeley, Colorado, in the amount of \$181.03 per ton, sales tax included. The total material amount available for base stabilization (budget line items 5423410 and 5423420) is \$ 200,000.</p> <p>The price in 2021 was \$171.17 per ton, sales taxes included.</p>	
<p><b>RECOMMENDATION:</b></p> <p>Staff recommends the Franklin County Board of Commissioners award the contract to EnviroTech Services, Inc.</p> <p><b>SUGGESTED MOTION:</b> I hereby move to approve the resolution awarding the small works contract for Supply, Delivery, and Metered Application of 30% Magnesium Chloride used for road base stabilization to EnviroTech Services, Inc., of Greeley, Colorado.</p>	
<p><b>COORDINATION:</b></p> <p>The procurement procedure for this bid for 30% magnesium chloride was overseen and reviewed by Craig Erdman PE, Director/County Engineer, John Christensen, County Surveyor. It has been discussed with the Road Supervisor Scott Garberg.</p>	

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## Franklin County Board of Commissioners

**ATTACHMENTS:** (Documents you are submitting to the Board)

The documents included in this package are as follows:

1. Bid Tabs
2. Cost difference worksheet
3. Resolution awarding 2022 30% Magnesium Chloride
4. 2 Award letters to EnviroTech Services, Inc.

**HANDLING / ROUTING:** (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf)

Original Resolution to the Board for their records and a pdf copy of Resolution to Robert Mendez with the Public Works Department.

**To the Clerk of the Board:**

- 1–Copy of the Award Letter
- 1–Original of the Bid Tabs
- 1–Original of the Cost difference worksheet
- 1–Original of Resolution awarding 2022 Supply, Delivery and Metered Application of 30% MgCl

**To Robert Mendez Associate Engineer with the Public Works Department:**



- 2–Original Award Recommendation Letters
  - \*Public Works will mail the award letters to selected vendor. Once returned signed, one of the originals will be forwarded to the Clerk of the Board
- 1–Copy of Resolution awarding 2022 Supply, Delivery and Metered Application of 30% MgCl

*I certify the above information is accurate and complete.*



Craig Erdman PE, Director/County Engineer

**FRANKLIN COUNTY PUBLIC WORKS**  
**2022 SUPPLY, DELIVERY AND METERED APPLICATION OF 30% MAGNESIUM CHLORIDE**

BID OPENING			April 12th, 2022			ENGINEER'S ESTIMATE			ENVIROTECH SERVICES INC. 910 54TH AVE # 230 GREELEY, CO 80634 970-346-3900			GMCO CORPORATION 4723 N. REBECCA STREET SPOKANE, WA 99217 1-800-244-2148 OR 509-487-9171		
Price include supply, delivery and application. Sales tax is included. Franklin County will provide prepatory work.														
ITEM NO.	PLAN QUANTITY	ITEM				UNIT PRICE	AMOUNT		UNIT PRICE	AMOUNT				
1	700	SUPPLY, DELIVERY, & METERED APPLICATION OF 30% Mag Chloride	\$	180.00	\$	126,000.00	\$	181.03	\$	126,721.00	\$	181.70	\$	127,190.00
<div><div><div>APPROVED</div><div>By: rmendez DATE: 04/14/2022</div></div></div> <div><div><div>REVIEWED</div><div>By: lleyva DATE: 04/14/2022</div></div></div>														



## Franklin County 2022 30% Magnesium Chloride Cost Comparison

[illegible]

FRANKLIN COUNTY PUBLIC WORKS

FRANKLIN COUNTY RESOLUTION NO. \_\_\_\_\_

BEFORE THE BOARD OF COMMISSIONERS OF  
FRANKLIN COUNTY, WASHINGTON

***AWARD OF 2022 SUPPLY, DELIVERY AND METERED APPLICATION OF 30%  
MAGNESIUM CHLORIDE SOLUTION FOR ROAD BASE STABILIZATION TO  
ENVIROTECH SERVICES, INC., OF GREELEY, COLORADO.***

**WHEREAS**, pursuant to RCW 36.01.010 and RCW 36.32.120, the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

**WHEREAS**, pursuant to RCW 39.04.155, government agencies are allowed to utilize the small public works process for work estimated to be less than \$300,000.00; and

**WHEREAS**, as part of the 2022 annual maintenance program, magnesium chloride solution is applied as a road base stabilization agent to certain county roads; and

**WHEREAS**, the Franklin County Public Works Department, in accordance with RCW 39.04.155 and Franklin County Resolution 2014-434, contacted contractors to acquire bids for the work, the summary of which was a low bid of \$181.03/ton including taxes of applied material, as submitted by EnviroTech Services, Inc., of Greeley, Colorado; and

**WHEREAS**, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to award the bid to EnviroTech Services, Inc., finding such as being in the best interest of Franklin County;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Franklin County Commissioners hereby awards the small works project for the supply, delivery and metered application of 30% magnesium chloride solution as a road stabilization agent to EnviroTech Services, Inc., of Greeley, Colorado.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Member

Attest

\_\_\_\_\_  
Clerk of the Board



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Craig Erdman, PE, Director/County Engineer

April 26<sup>th</sup>, 2022

EnviroTech Services, Inc.  
910 54<sup>th</sup> Ave. # 230  
Greeley, Co 80634

Re: Award of Franklin County 2022 Supply, Delivery and Metered Application of 30% MgCl

Dear Mr. Cross,

On April 12<sup>th</sup>, 2022, the Franklin County Public Works Engineering Department reviewed quotes for the supply, delivery, and metered application of 30% magnesium chloride solution on various county roads. At that time your firm was the lowest quote submitted.

After careful review of the submitted bids we have determined that the bid submitted by EnviroTech Services, Inc., is fair and reasonable and in the best interest of Franklin County.

Therefore, the 2022 Materials Bid for 30% magnesium chloride supply, delivery, and metered application is hereby awarded to EnviroTech Services, Inc., of Greeley, Colorado, at a unit price of one-hundred eighty-one dollars and three cents (\$181.03) per ton, sales tax included.

This letter will serve as the official agreement for EnviroTech Services, Inc., to supply the above mentioned materials at the specified amount in accordance with the information provided to you in our solicitation. We request that you sign, date, and return this letter, signifying your acceptance of this award no later than May 5<sup>th</sup>, 2022, along with the other items required in the request for quotation proposal.

Recommended:

  
\_\_\_\_\_  
Craig Erdman, PE Director/County Engineer

Approved: \_\_\_\_\_

Chair

\_\_\_\_\_  
Keith Johnson, County Administrator

\_\_\_\_\_  
Chair Pro Tem

Attest:

\_\_\_\_\_  
Member

\_\_\_\_\_  
Clerk of the Board

I hereby accept this award on behalf of EnviroTech Services, Inc.:

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_